

Easy File Scan 4

Easy File Scan 4 captures up to three fields of information directly from the users screen and uses it to build a file folder hierarchy for images of documents. The user does not need to create folders or file names, these are created automatically from information captured on the users screen. The three captured fields can come from one application or three different ones. In addition to the three fields, the user has the option of a drop down list to easily categorize the documents. This makes Easy File Scan ideal for associating paper documents with records in almost any database.

- Works with almost all applications
- Designed for a Desktop Scanner with an Automatic Document Feeder
- Seven different methods of data capture
- Ideal for applications where a current database exists
- Eliminates duplication of Data Entry - Information is Captured from the Current Application
- Automatically Names Files
- Automatically Creates Directories
- Additional images are automatically appended to the current image file
- Files are stored in real not virtual directories allowing people to browse to them
- Unlimited Profiles can be created to work with different applications
- Remote setup assistance included (first Profile Only)

Indexing information can be captured by one of seven different methods:

- Capture from Class and Instance - The indexing information is captured from the class and Instance Window assigns it - This method of capture is clearly the best; however, not all applications were written where the data is assigned in this method.
- Capture from Screen Location - In this method, the location of the screen relative to the corner of the application Window is read and used as the indexing data, this method can be used by almost all applications
- Capture the Windows Handle - numerous applications display the record name (file name) at the top of the application window. This method captures that information, eliminates the Program Name and uses it to relate the documents to that record.
- Clipboard - Uses the Clipboard information as an index field
- Capture from Highlighted Text - The user just drags their mouse over the index value while holding down the left mouse button (or they can double click on the value) and then run the application. With this method only one application Window can be captured, however, it is very quick to use this method if a Hot Key is assigned to run the application
- Capture Command Prompt Window captures all the text on an application running in a command prompt window and parses it, allowing the user to define the unique information required for the application
- Double Key - Double Key the data to confirm their is no data entry errors

Capture the Index Information from Three Different Applications

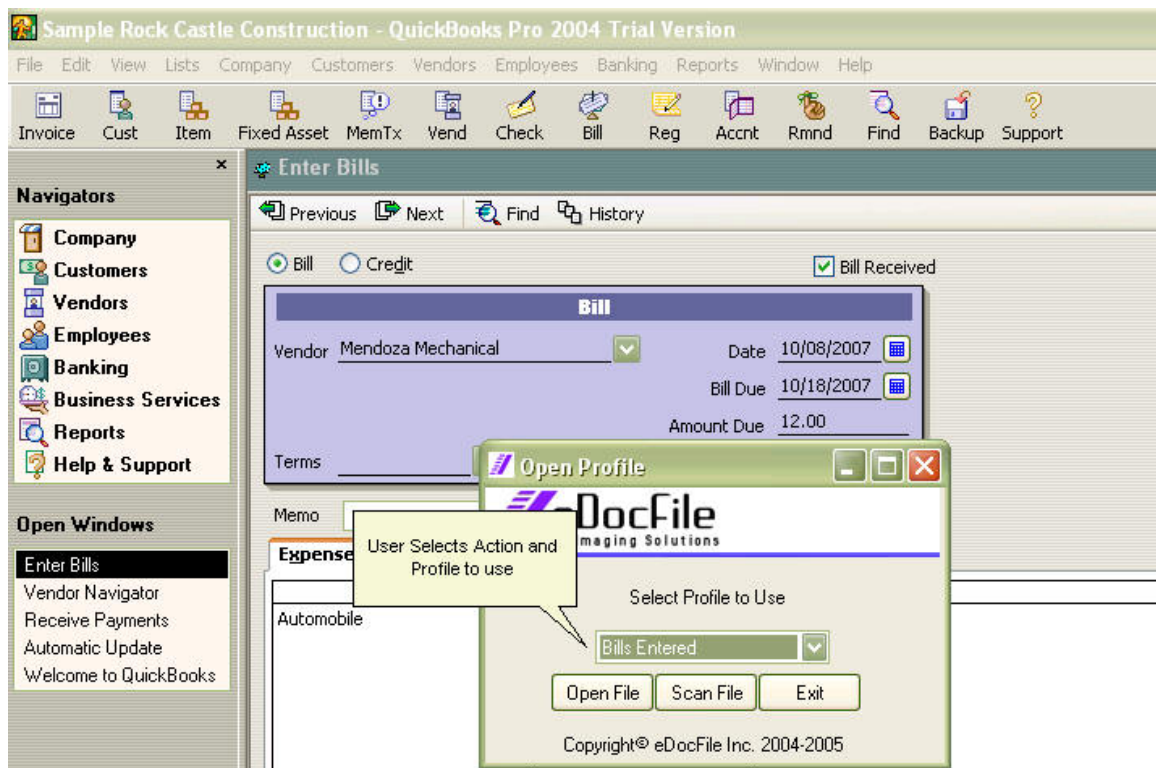
The power of Windows resides in its ability to run multiple applications; Easy File Scan 4 allows the user to take advantage of this by capturing the index information from up to three different applications at once. With this ability the user can associate documents with data contained in different databases.

Unlimited Profiles and uses

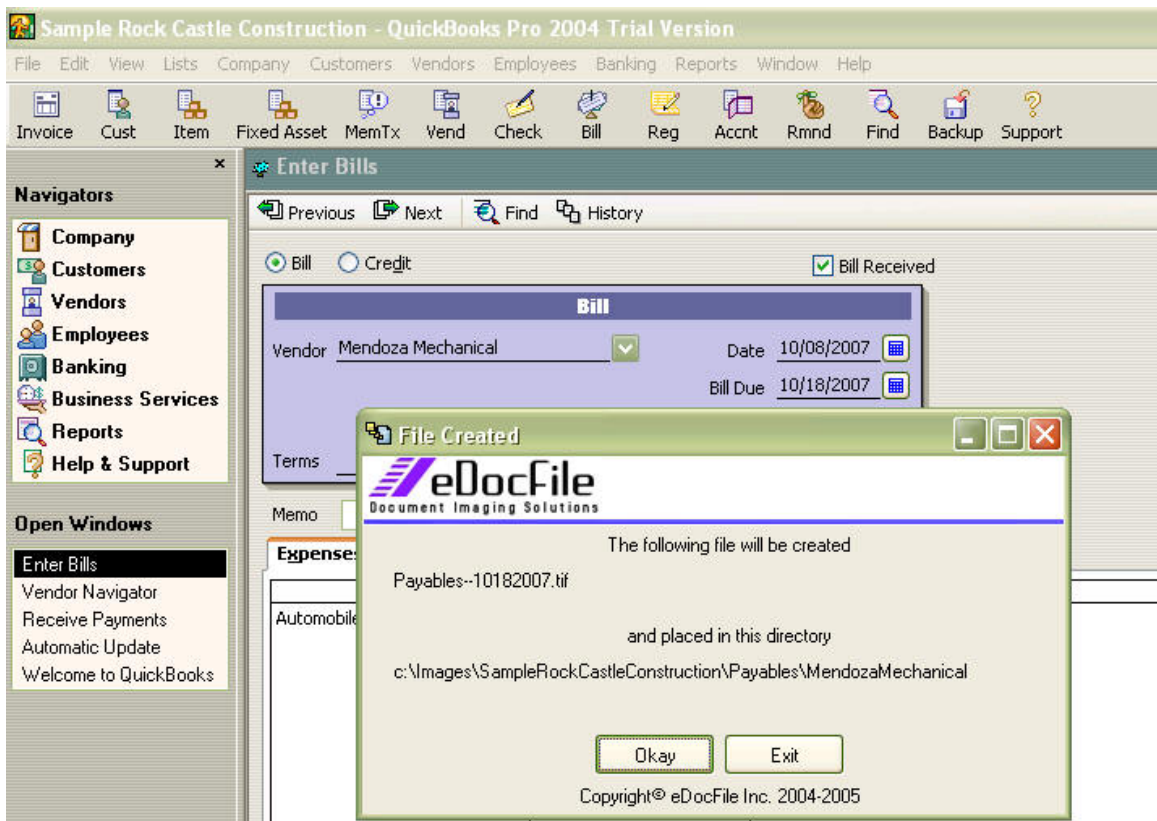
Easy File Scan 4 allows the user to create unlimited configuration files. This allows the user to use Easy File Scan 4 for more than one application. Easy File Scan 4 can be opened via Hot Keys, or a Icon that resides on the users Quick Launch Bar. To load different configuration files the user can associate a Hot Key Combination with a configuration file, have a drop down list appear with all of the configuration files to choose from or automatically have the configuration file loaded that is to be used with the application that is current on the users screen.

This indexing process makes it simple for accountants, doctors offices, insurance agents, car dealers etc. to electronically file their documents. For instance a doctors office can file the drivers license and insurance card for a patient in one folder and the medical records in another. The same system can be used for EOB's, in which case they would be indexed by date and insurance carrier. Car dealers can easily scan deal packages based on VIN without re-keying the number.

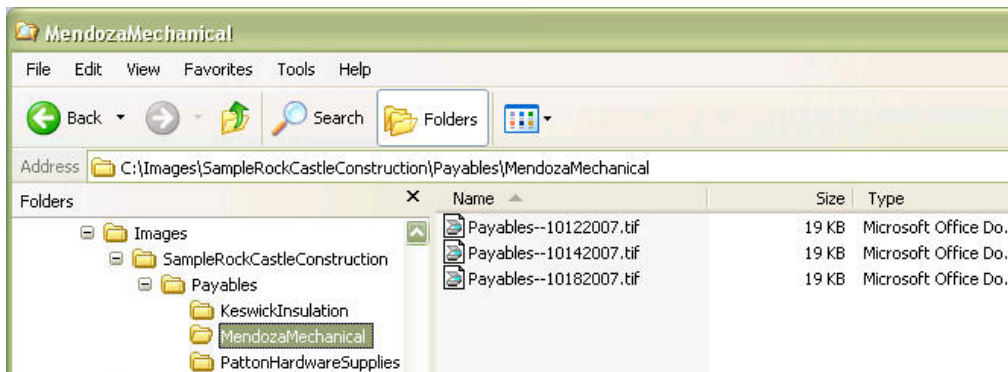
Using the Program With the Drop Down Menus - Shown With QuickBooks



The user opens Easy File Scan 4 and selects the profile to use along with the action to take



The user is shown what file will be created or what existing file will have images appended to it. Once the user clicks on Okay the scanner interface will open and create the image in the assigned folder as shown below

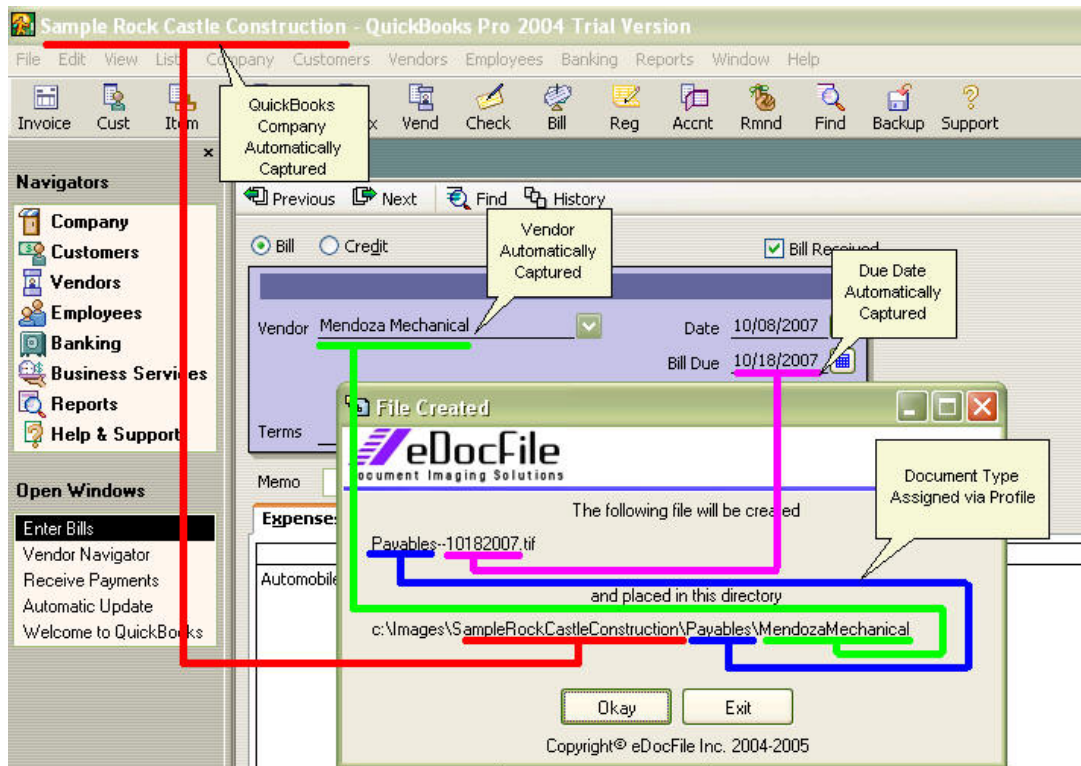


This process could have been activated via Hot Keys to skip the drop down selection or by having the software automatically detect the screen and apply the appropriate configuration file

What Easy File Scan 4 Did

When the user selected the profile and clicked on Scan, Easy File Scan 4 looked for and found QuickBooks. Once found, Easy File Scan 4 captured the Windows Handle and removed the QuickBooks Version from the handle leaving only the name of the QuickBooks Company File. Then Easy File Scan 4

captured the Vendor's Name and Due Date. Once all the information was acquired, Easy File Scan 4 activated the scanner, and checked to see if a file already existed with the captured and assigned information. Since the folders and file name did not exist, they were created and the image was created and placed into the logical folder. If the image did exist, Easy File Scan 4 would automatically add the new images to the existing image file.



For additional information on Easy File Scan 4 Call 813-413-5599